

## NOTICE OF TERMINATION OF TENANCY

Please complete this form to formally terminate the tenancy

**IMPORTANT NOTICE:** When you are giving up your tenancy you have a legal obligation to give Mosscare St Vincent's Housing Group Limited no less than **FOUR WEEKS NOTICE** that you are leaving. Please be aware that this Notice is a legally binding document which cannot be revoked or extended.

### Declaration

Property: [INSERT PROPERTY ADDRESS] ('the Property')

To: Mosscare St Vincent's Housing Group Limited  
 Of: 7<sup>th</sup> Floor, Trafford House, Chester Road, Stretford, Manchester, M32 0RS

From: [INSERT NAME OF TENANT(S) WHO IS/ARE GIVING NOTICE]

I/We hereby give notice to Mosscare St Vincent's Housing Group Limited as Landlord that I/we intend to quit and deliver up possession of the Property now held by me/us, on the date on which the period of my tenancy will next end after the expiration of **FOUR WEEKS** from the service of this notice upon you.

I/we accept that it is my responsibility to return my keys to Mosscare St Vincents Housing Group Limited by posting keys through the front door and agree to a lock change being completed at my property after 10am on the **Monday following the termination date of this notice**. This does not apply to house shares where keys must be returned to Mosscare St Vincent's Housing Group Limited, 7<sup>th</sup> Floor Trafford House, Chester Road, Stretford, M32 0RS before 10am on Monday following the termination date of my Tenancy. I/We accept that I/we am/are responsible for ensuring the rent for the Property is paid up until the end of the notice period.

**SIGNED:** \_\_\_\_\_  
 Tenant(s) / Tenant's Attorney/Deputy/Personal Representative\*

**DATE:** \_\_\_\_\_ \*delete as appropriate

### Contact Details

Telephone Number:	07960
Email Address:	
Forwarding Address:	33
Postcode:	

The four weeks' notice will start from the date this Notice of Termination is received by Mosscare St Vincent's Housing Group Limited and the tenancy will terminate on the Sunday after four weeks from this date.

The termination date will be confirmed in writing by Mosscare St Vincent's Housing Group Limited upon receipt of this notice.

